



Town of Cutler Bay

Town Hall
10720 Caribbean Blvd
Cutler Bay, FL 33189

Meeting Minutes Town Council Workshop

MAYOR AND COUNCIL MEMBERS

Mayor Peggy R. Bell
Vice Mayor Ernest N. Sochin
Council Member Mary Ann L. Mixon
Council Member Sue Ellen Loyzelle
Council Member Roger Coriat

CHARTER OFFICIALS

Town Attorney Mitchell Bierman
Town Attorney Chad Friedman
Town Manager Rafael G. Casals
Town Clerk Jacqueline N. Wilson

Monday, July 18, 2016

6:00 PM

Council Chambers

1. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE, MOMENT OF SILENCE & INVOCATION

Mayor Bell called the meeting to order at 6:05PM. Town Clerk Jacqueline Wilson called the roll. Council Member Loyzelle arrived at 6:11PM. Mayor Bell led the Pledge of Allegiance. Mayor Bell led a Moment of Silence in honor and in memory of the Officers who lost their lives in the Dallas, Texas and Baton Rouge, Louisiana tragedies.

Mayor Bell reported on Charter Official Evaluations and requested they be completed and submitted to the Town Clerk within two weeks timeframe.

- Present** 4 - Mayor Peggy Bell, Vice Mayor Ernest Sochin, Council Member Sue Ellen Loyzelle, and Council Member Roger Coriat
- Absent** 1 - Council Member Mary Ann Mixon

- Fiscal Year 2016-17 Proposed Budget

Town Manager Rafael Casals provided a brief overview and timeline of the budget process in comparison to prior years and expressed gratitude for the opportunity to start the process earlier with the Town's first Budget Visioning Workshop held on June 22, 2016. Town Manager Rafael Casals announced efforts to coordinate scheduling of a third Town Council Budget Workshop. Town Manager Rafael Casals introduced Finance Director Robert Daddario to provide a brief collective overview of the Fiscal Year 2016-17 Proposed Budget components based on a proposed ceiling millage rate of 2.5329. Finance Director Robert Daddario and Town Manager Rafael Casals explained the general fund budget allocation and highlighted net changes for each department. There was discussion on reducing IT support service proposal from three (3) days per week to two (2) days per week. Town Manager Rafael Casals reported on the State of Florida bid contract awarded to CodeRed Emergency Services Program competitor, resulting in further cost reduction of Emergency Services Program. There was discussion on a Public Information Officer position and the Town Council requested part-time and full-time figures be provided for comparison. Town Manager Rafael Casals introduced Administrative Services Director Jazmin Gonzalez to discuss social media archiving before the Council. Mayor Bell announced Town Manager Rafael Casals' recent appointment as Miami-Dade City and County Management Association (MDCCMA) President. There was discussion on increasing Town sponsored events. There was discussion on Citizens Independent Transportation Trust (CITT) funds and efforts with Miami-Dade County to rebrand the Town circulator bus and expand routes, Mayor Bell suggested a workshop to further discuss.

2. Town Council Questions/ Comments/ Discussion

There was discussion on committee funds allocation and travel. Town Attorney Chad Friedman cautioned the Council of a range of parameters associated with travel and suggested establishment of policies and procedures. Council Member Loyzelle spoke in favor of including travel policies and procedures discussion in the previously suggested Citizens Independent Transportation Trust (CITT) circulator bus workshop. Mayor Bell requested the Council submit completed Charter Official Evaluations to the Town Clerk by August 8, 2016. Council Member Loyzelle requested scheduling the previously suggested Citizens Independent Transportation Trust (CITT) circulator bus workshop. Mayor Bell suggested the requested workshop be scheduled during the July 20, 2016 Regular Town Council Meeting.

3. Adjournment

Mayor Bell adjourned the meeting at 9:05PM.

For complete audio recording of this meeting, please visit www.cutlerbay-fl.gov or contact the Town Clerks Office at (305) 234-4262.