



Jacqueline N. Wilson
Town Clerk

MEMORANDUM

To: Honorable Mayor and Town Council

From: Jacqueline N. Wilson, Town Clerk

Date: October 19, 2016

Re: Appointing School District Liaison and member(s) to fill vacant position(s) on the Youth Council Committee

REQUEST

A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, TO APPOINT NEW MEMBERS AND A NEW SCHOOL DISTRICT LIAISON TO THE YOUTH COUNCIL COMMITTEE; AND PROVIDING FOR AN EFFECTIVE DATE.

BACKGROUND AND ANALYSIS

Several appointments to the Youth Council Committee (the “Committee”) have graduated, resulting in vacant positions. Members of Council have provided a committee appointment to fill the vacant positions to the Town Clerk for inclusion in the October 19, 2016 agenda. The list of appointees is attached to the Resolution as “Exhibit A”.

Additionally, as a result of a career promotion of the School District Liaison, a new School District Liaison shall be appointed. The School District has provided a School District Liaison appointment to fill the vacant position to the Town Clerk for inclusion in the October 19, 2016 agenda as outlined and attached to the Resolution as “Exhibit A”.

RECOMMENDATION

It is recommended that the Town Council adopt the resolution appointing the School District Liaison, and member(s) to fill the vacant positions on the Committee.

