

RESOLUTION NO. 15-___

A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, RELATING TO PROPERTY, LIABILITY AND CASUALTY INSURANCE; SELECTING THE FLORIDA LEAGUE OF CITIES' FLORIDA MUNICIPAL INSURANCE TRUST TO PROVIDE SUCH INSURANCE SERVICES TO THE TOWN; AUTHORIZING THE TOWN MANAGER TO ENTER INTO AN AGREEMENT WITH SAID FIRM; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Town staff prepared a Request for Proposal (the "RFP") to solicit property, liability and casualty insurance from qualified firms; and

WHEREAS, Town Ordinance Number 06-22 requires the Town Manager to obtain authorization from the Town Council to advertise solicitations for bids and proposals prior to advertising the solicitation; and

WHEREAS, the Town Council adopted Resolution No. 15-31 authorizing the issuance of RFP #15-10 for Property, Liability and Casualty Insurance (the "RFP"); and

WHEREAS, on June 1, 2015, the Town posted the RFP on the Town's web site and it was advertised in the Daily Business Review; and

WHEREAS, on July 17, 2015, the Town received two (2) sealed proposals from interested bidders Brown & Brown Insurance ("BB") and Florida League of Cities' Florida Municipal Insurance Trust ("FLC"); and

WHEREAS, upon opening of the sealed bids it was determined that BB's bid omitted documentation that was required by the RFP; and

WHEREAS, the Town determined said omission to be material and rejected BB's bid as non-responsive; and

WHEREAS, the Town's Selection Committee (the "Committee") was formed and, on July 22, 2015, it evaluated FLC's written proposal, which was the only responsive bid; and

WHEREAS, on July 22, 2015, the Committee tabulated FLC's bid using the scoring criteria in the RFP ; and

WHEREAS, the Town desires to select FLC as the highest ranked responsive bidder; and

WHEREAS, the Town Council finds that this Resolution is in the best interest and welfare of the residents of the Town.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, THAT:

Section 1. Recitals. The above Recitals are true and correct and are incorporated herein by this reference.

Section 2. Selection and Authorization. The Town Council hereby selects the Florida League of Cities' Florida Municipal Insurance Trust to provide property, liability and casualty insurance to the Town. The Manager is hereby authorized, on behalf of the Town, to negotiate terms and premiums consistent with the scope of services outlined in RFP # 15-10 (Property, Liability and Casualty Insurance) with the top ranked firm, the Florida League of Cities' Florida Municipal Insurance Trust, subject to Town Attorney approval as to form, content and legal sufficiency.

Section 3. Effective Date. This Resolution shall take effect immediately upon adoption.

PASSED and ADOPTED this ____ day of August, 2015.

Attest:

PEGGY R. BELL
Mayor

JACQUELINE N. WILSON
Interim Town Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY FOR THE SOLE
USE OF THE TOWN OF CUTLER BAY:

WEISS SEROTA HELFMAN
COLE & BIERMAN, P.L.
Town Attorney

Moved by: _____
Seconded by: _____

FINAL VOTE AT ADOPTION:

Mayor Peggy R. Bell _____
Vice Mayor Ernest N. Sochin _____
Council Member Roger Coriat _____
Council Member Sue Ellen Loyzelle _____
Council Member Mary Ann Mixon _____