

Submitted By:

CEEPCO Contracting, LLC

Cage Code: 363W8

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POC: Harold Charles
President/CEO

1125 NE 125 St #207
North Miami, FL 33161

HCharles@CEEPCO.COM
Phone: 305-760-9355
www.ceepco.com

Submitted To:

Town of Cutler Bay
10720 Caribbean Blvd., Suite 105
Cutler Bay, FL 33189

August 30, 2016

**Proposal In Response to:
RFQ # 16-01**

**General Contractor
Services**





August 30, 2016

Jacqueline N. Wilson, Town Clerk
Town of Cutler Bay
10720 Caribbean Blvd., Suite 105
Cutler Bay, FL 33189

RE: RFQ# 16-01

Ms. Wilson:

CEEPCO Contracting is pleased to express our interest in providing General Contractor Services for the Town of Cutler Bay. Please allow me to introduce our company. CEEPCO Contracting, LLC (CEEPCO), established in 2003, is a minority owned company and a small disadvantaged business certified by the Small Business Administration under Section 8(a).

CEEPCO has significant experience in Complete Facilities Maintenance (CFM) on commercial and Government facilities and has provided these services at several Federal facilities in the Washington, DC area. We have the capabilities and experience necessary to fulfill all requirements as outlined in this RFQ. CEEPCO has a network of CFM professionals that are experienced and have developed standards of care for numerous facilities, giving us the expertise to professionally maintain your property and preserve your investment. Utilizing leading-edge technologies and equipment, as well as proven best practices, we will provide your facility with unparalleled care. Our careful attention to detail, and substantial CFM experience will allow us to oversee the smooth operation of this project.

CEEPCO certainly has all resources to support and provide management, supervision, labor, materials, equipment, and supplies necessary to deliver the General Contractor Services outlined in RFQ #16-01. We have demonstrated significant experience and past performance in similar contracts as specified in the Past Performance section.

We hope that we have demonstrated through our submittal that we are fully capable of managing and performing on this opportunity and have sufficient understanding of the requirements that will allow us to field a team that is able to perform each task efficiently, effectively, and above expectation. If you have questions or need additional information, please do not hesitate to contact me. We look forward to working for The Town of Cutler Bay.

Sincerely,


Mr. Harold R. Charles, PE, PMP, LEED AP
President / CEO

Contractual Authority Contact Information:

Harold Charles
President / CEO
1125 NE 125 ST. #207
North Miami, FL 33161
hcharles@ceepco.com
(305) 760-9355

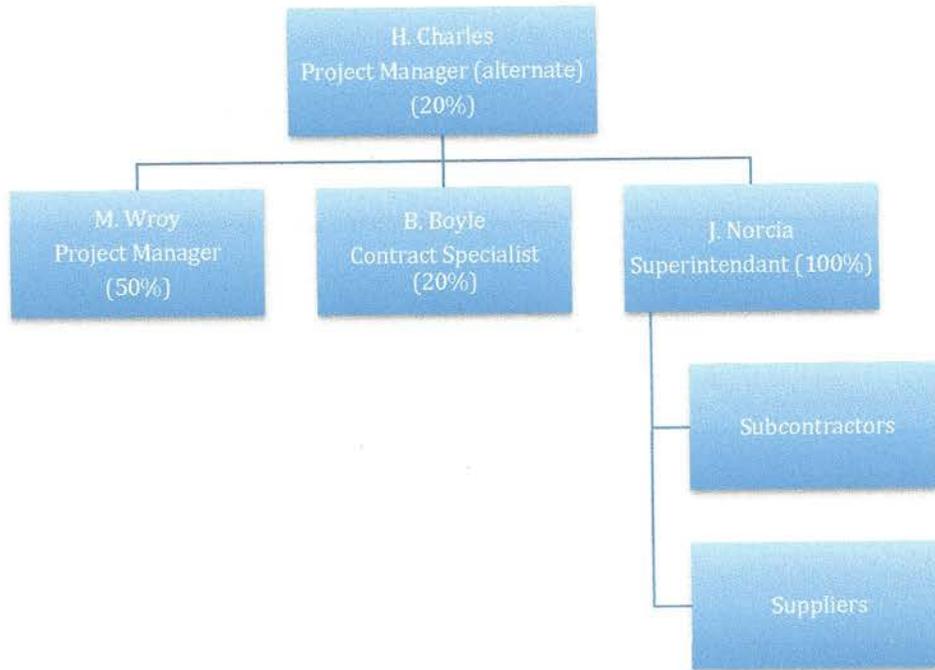


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PROJECT ORG CHART





CEEPCO's Work History

CEEPCO Contracting, LLC (CEEPCO) is a Construction and Facilities Management company established in 2003, and headquartered in Silver Spring, MD. The company recently expanded to South Florida, and has established an office in North Miami. We have the capabilities and experience necessary to fulfill all requirements as outlined in RFQ #16-01. CEEPCO is a minority owned company and a small disadvantaged business certified by the Small Business Administration under Section 8(a). We are dedicated to providing high quality technical support and services to private and commercial organizations as well as government agencies.

CEEPCO has demonstrated significant experience in CFM Services in the National Capital Region for almost a decade. We currently have a staff of 28 employees and our main client is the Federal Government. CEEPCO's Principal in Charge, a resident of South Florida, will provide full management and oversight of all key personnel and subcontractors. He is certified as a Project Management Professional (PMP) by the Project Management Institute. He is also a Professional Engineer and General Contractor registered in FL and is certified by the US Army Corp of Engineers as a Construction Quality Manager. Our Principal in Charge is also a LEED Accredited Professional and will ensure that all "green" measures are taken into consideration during the performance of this contract.

CEEPCO has been performing CFM projects since our founding in 2003. Our experience has allowed us to compile a list of preferred vendors from whom we can solicit bids and be assured that services will be delivered in a professional and workmanship like manner so as not to disturb the tenants. Our qualified and experienced subcontractors will provide support to CEEPCO on tasks that are appropriate and necessary. When utilizing subcontractors, CEEPCO provides extensive oversight and guidance as well as stringent quality control procedures for inspection and acceptance of work.

In working in any Government facility, there are challenges in staging materials and site access. We have extensive experience in the proper processes in order to have materials delivered on-site to secure facilities to avoid any delays in the project schedule and to minimize disturbances to occupants. At CEEPCO safety is paramount, all the proper procedures are utilized, and we clean up our work sites daily.

As the Operations and Maintenance contractor in several separate buildings in the Washington, DC area, CEEPCO coordinates with various construction contractors for repair work while representing our client. CEEPCO is involved in all aspects of performing repair work and understands the process on both the Government side and the contractor side. CEEPCO was recently awarded a Facilities Maintenance contract with the City of Palm Beach Gardens, and anticipates further expansion in South Florida.



CEEPCO has proven its skills and established its reputation by successfully completing numerous private, commercial, and government construction projects on time and within budget. We have successfully completed 10 facilities maintenance projects for the Federal Government, with average project value of approximately \$1.5 M. CEEPCO's extensive experience in providing CFM Services to the Government is demonstrated in the Past Performance section below. Each of these projects were performed on time and within budget.

Title	Amount	Client
Commercial Facility Maintenance, USSS Remote Mail Facility, Building 485, Bolling AFB Contract GS-11P-11-NW-D-0025	\$1,975,109.79	GSA – White House Service Center
Operation and Maintenance, USSS Remote Mail Facility, Building 485, Bolling AFB Contract GS-11P-10-NW-C-0053	\$1,557,396.96	GSA – White House Service Center
Elevator Maintenance Services at Potomac Annex Contract GS-11P-10-YE-C-0014	\$70,000.00	GSA Metropolitan Service Center
JBAB O&M Contract GS-11P-13-NW-D-0076	\$2,489,022.28	GSA – White House Service Center
Operations And Maintenance/Elevator Related Services, GSA Central Office Building, 1800 F Street Contract GS-11P-14-MAD-0102	\$5,460,962.16	GSA- Program Support Division
Building Maintenance and Operations for Operation and Maintenance (O&M) services Contract GS06Q16BQDS104	PO Basis	GSA – Building Maintenance and Operations Strategic Sourcing Integrated Facilities Management & Industrial Products Solutions (IFMIPS)
Energy Upgrade – Replace Boiler, Building 3030 Contract AJXF112012	\$67,027.02	DC Air National Guard
IDIQ – Painting Services at USSS James Rowley Training Center Contract HSSS01-10-D-0002	\$750,000.00	US Secret Service
BEP Refuse Removal Contract TEPS14-02268	\$1,305,710.00	BEP-OFS Bureau of Engraving and Printing Office of Facilities Support
Paint Rooms B221, B223 and B225 of Building 224 Contract SB1341-13-SE-0296	\$2,950.00	NIST

We are fully capable of managing this opportunity, performing each component well, on time, and within budget.



KEY PERSONNEL

HAROLD R. CHARLES - Project Manager (Alternate)

PROFESSIONAL EXPERIENCE

CEEPCO CONTRACTING, LLC - President/CEO, 2003 – Present -

Directs the daily business activities: business development, financial, and contract negotiations. Oversees all management aspects of projects from concept through completion. Maintains accurate budget projections, directs field operations, personnel, materials, equipment, quality control, and safety procedures. Ensures satisfaction by maintaining client relations, project integrity and accurate costs. Administers an annual average budget of \$12M.

Mr. Charles holds current Professional Engineering licenses in Maryland, District of Columbia, Florida, and Virginia. He is also LEED AP, and is a certified Project Management Professional. Mr. Charles is a certified General Contractor in Maryland, District of Columbia, Florida, & Virginia.

EDUCATION

M.S. Environmental & Waste Management, University of Maryland, College Park, MD, 1994

B.S. Civil Engineering, University of the District of Columbia, Washington, DC, 1986

A.S. Pure/Health Science, College Marie-Victorin, Montreal, Canada, 1981

PROFESSIONAL DEVELOPMENT

Babson College/Goldman Sachs- 10,000 Small Businesses Program, November 2014

NYU Stern Berkley Center - CEO Development Training, November 2013

HONORS AND RECOGNITION

- * 2016 Best of Silver Spring Awards - Building Construction
- * US Small Business Administration Washington Metropolitan Area District Office 2014 Small Business Person of the Year Representing the State of Maryland
- * Montgomery County Council in Maryland issued to Harold Charles a Proclamation in recognition of CEEPCO's entrepreneurial presence in Montgomery County
- * Certificates of Special Recognition for Entrepreneurship and Leadership, and for Outstanding Performance in the State of Maryland, issued by Sen. Benjamin Cardin to Harold Charles, 2014
- * 2014 Caribbean Business & Economic Development Change-Maker award

AFFILIATIONS AND PROFESSIONAL MEMBERSHIPS

- * Associated Builders and Contractors - * National Society of Professional Engineers
- * American Society of Civil Engineers - * Building Trades - * US Green Building Council

LANGUAGES: Fluent in French, English and Creole, Proficient in Spanish



BRIDGET T. BOYLE – Contract Specialist

PROFESSIONAL EXPERIENCE

CEEPCO CONTRACTING, LLC - Contract Specialist, 8\2014 – Present

Responsible for all contract administration/management of all contract deliverables, subcontracts, teaming, Non-Disclosure, consulting and Joint Venture partnership agreements, invoicing, and accounts receivable. Also responsible for pre-bid meetings, site visits, contacting subcontractors, staffing plans, estimating, assembling complete bid packages, etc.

CHIMES - Contract Administrator/Project Manager, 11\2005 – 6\2014

Responsible for all aspects of property management\contract administration for 2 million square feet of government office buildings. Also responsible for the contract administration of the U.S. Army War College and Carlisle Barracks Department of Public Works. Duties included pricing and administration of government and DoD facility management contracts, administering government RFP's, awarding, and management of contracts and projects, tenant relations, vendor relations, compliance of all EPA requirements, budget preparation, financial reporting, invoicing, collections, QC inspections, emergency response management, and operations and maintenance contracts.

GEORGETOWN VISITATION PREP SCHOOL - Director of Facilities, 9\1999 – 11\2005

Conceptualized, staffed, and implemented current facility management plan resulting in improved reliability, service, and accountability with a total annual savings of \$200,000+. Created 10-year capital project budget forecast, landscape specifications, pest removal specifications, snow removal plan, and Emergency Crisis Plan. Capital improvement projects implemented included life-safety upgrades and building structural/architectural maintenance. Acted as Project Manager for a \$3,000,000 renovation project. Duties included: contract administration, faculty/board of trustees' relations, vendor relations, facilitating educational and residential facility requirements, financial reporting, budgeting, and supervision.

CHARLES E. SMITH COMMERCIAL REALTY - Property Manager, 1\1996 – 8\1999

Responsible for managing three mixed-use office buildings of rentable space. Responsibilities included budget preparation and management, capital improvement management, asbestos O&M, monthly budget recaps, rent collections, gross sales collections and reports, leasing assistance, supervising and collecting on GSA/DoD contracts, project management, construction management, new program implementation and management, tenant relations, building inspections, contract management, hiring and training of new employees.

EDUCATION

MONTGOMERY COLLEGE , Associate of Arts Degree, Business Management, 1995

BOMI INSTITUTE, Real Property Administrator (RPA), 1999



MARIE MYRTHA WROY – Project Manager

PROFILE

A detail oriented professional with over 25 years of experience in contract management and administration, with measurable achievements in the areas of leadership; communication; adaptability; problem-solving; process development/implementation.

PROFESSIONAL EXPERIENCE

CEEPCO CONTRACTING, LLC – Project Manager	08/2016 – Present
Provide management and supervision oversight for all phases of construction and office operations, to include, but not limited to overseeing construction projects, subcontractors, consultants, and suppliers while ensuring that standard operating procedures are followed and work is proceeding on schedule and within budget. Duties include, but not limited to: Supervise administrative staff; Oversee the selection/coordination work of sub-consultants and subcontractors; Track and control project schedules and associated costs; Represent senior management at meetings with clients and subcontractors; Oversee and assist Project Managers; Maintain high standard of quality control at all times; Assist Superintendents to oversee daily construction activities at work site.	
GMW ASSOCIATES GROUP LLC	Consultant 03/2015 – 07/2016
BECHTEL CIVIL INTERNATIONAL	Contracts Specialist (Central Africa) 04/2013 – 11/2014
BECHTEL POWER CORPORATION	Sub-Contract Specialist (Nuclear Plant, USA) 08/2011 – 04/2013
S. FLORIDA MINORITY SUPPLIER DEV COUNCIL	Consultant 08/2010 – 08/2011
AECOM	Senior Contract Administrator (Libya) 03/2010 – 06/ 2010
AECOM	Quality Control/Compliance Manager (San Diego, CA) 09/2008 – 03/2010
AECOM	Senior Financial Analyst (San Diego, CA) 09/2007 – 09/2008
AECOM	Contract Administrator (Miami, FL) 12/1996 – 09/2007
GEM TECHNOLOGIES	Contract Administrator (Miami, FL) 2/1994 – 12/1996

EDUCATION/SKILLS

Masters of Science Management (MSM) – St Thomas University - 2000
 Bachelor of individualized Studies (BIS) – George Mason University – 1992
 Fluent in: English, French, and Haitian Creole
 Proficient with: Microsoft PC-based software



Jonathan T. Norcia, Superintendent

PROFILE

Experienced Carpenter, detailed, efficient, and dependable

AREAS OF EXPETISE

Client Service Focused, Insulation & Drywall, Painting & Finishing, Demolition Experience, Roofing & Siding, Tile & Trim work, Windows & Doors installation, Handicap Accessibility projects. Hands & power tools, Material management, Teamwork & Planning

WORK EXPERIENCE

Carpenter, Odum Construction Company, Palm Beach, FL, 2014 – 2016

Painter, Kaliediescope Painting, Hamden, CT - 2013 – 2014

Carpenter, O&G Industries/Labor Union 455, Torrington, CT 2007-2013

Carpenter:

- Experience with residential, commercial, industrial interior/exterior construction work
- Prepared layout of project, estimating proportions and selected material
- Worked with blueprints and instructions from supervisors
- Ensured compliance with local code and specifications

Painter:

- Experience with all facets of exterior and interior painting
- Inspected and refurbished wall surfaces using the appropriated materials
- Operated and maintained high pressure low volume spray machines, power and manual tools
- Followed established protections procedures and quality standards

EDUCATION

Construction Technology, Naugatuck Valley Community College

Occupational Certificate – 10 & 30 Hour Safety, OSHA



CURRENT AND RECENTLY COMPLETED PUBLIC SECTOR PROJECTS

Project Name	General Contractor Services
Length of the contract	09/2016 - 08/2021
Scope of Services	On-Call Repair
Type of Contract	Maintenance
Specific Accomplishments	New Contract
Contact Information	Km! Ra; (561) 799-4134; kmra@pbgfl.com

Project Name	Region I BMO IDIQ
Length of the contract	03/2016 - 03/2021
Scope of Services	Facilities Maintenance
Type of Contract	IDIQ – Task Order Basis
Specific Accomplishments	New Contract
Contact Information	Josilyn Reed josilyn.reed@gsa.gov , (816) 823-2186

Project Name	Southeast IDIQ
Length of the contract	02/2016 – Current
Scope of Services	Construction & Facilities Management
Type of Contract	IDIQ
Specific Accomplishments	New Contract
Contact Information	Michael J. Douglass, CPSM, CPSD Michael.J.Douglass@usps.gov , (336) 665-2875

Project Name	Facilities Management
Length of the contract	05/2014 - 02/2019
Scope of Services	Facilities Management
Type of Contract	IDIQ
Specific Accomplishments	Complete Facilities Maintenance to include HVAC, Electrical, Mechanical, Plumbing, Architectural Finishes, Rough End Finish Carpentry, Doors, Windows, Ceilings and Flooring
Contact Information	Juan C. Gomez Juan.c.gomez2.civ@mail.mil ; (703) 545-8999

Project Name	BEP Refuse Removal
Length of the contract	02/2014 - 01/2018
Scope of Services	Refuse Removal
Type of Contract	IDIQ
Specific Accomplishments	Solid Waste Management
Contact Information	Jon Evans; JON.EVANS@BEP.GOV



Project Name	Landscaping Repairs
Length of the contract	09/02/15-10/09/15
Scope of Services	Landscaping repairs
Type of Contract	Task Order
Specific Accomplishments	Grounds Maintenance
Contact Information	Juan C. Gomez Juan.c.gomez2.civ@mail.mil ; (703) 545-8999

Project Name	Shuttle Bus and Motor Pool for Facilities Management Services
Length of the contract	10/2013 - 09/2017
Scope of Services	Shuttle Bus Services
Type of Contract	IDIQ
Specific Accomplishments	Transportation Services
Contact Information	Brenda Randall Randall.brenda@Epa.gov ; (202) 564-4518

Project Name	Light Panel Replacement
Length of the contract	05/2014 - 02/2019
Scope of Services	Light Panel Replacement
Type of Contract	Task Order
Specific Accomplishments	Electrical
Contact Information	Juan C. Gomez Juan.c.gomez2.civ@mail.mil ; (703) 545-8999



PUBLIC/PRIVATE ENGAGEMENTS

CEEPCO is a private contractor with significant experience working for the Federal Government, which is a public entity. Our Government clients include the General Services Administration (GSA), Environmental Protection Agency (EPA), Department of Defense (DOD), United States Postal Service (USPS), US Army, and other public entities. Our approach to working with all public entities is to work in partnership and collaboration towards our mutual goal of successful completion of the project. The above tables provide details of our work with some of these public entities.

PERFORMANCE ON TIME AND WITHIN BUDGET

CEEPCO accomplishes cost control through project planning, measuring performance against the plan, evaluating corrective actions as needed, and communicating this information to the project team and the City of Coral Gables in a timely manner. CEEPCO's approach to controlling the budget includes utilizing in-house personnel and cost data base and involving professional cost control consultants. All disciplines participate in early cost identification which establishes each system budget before design begins. Adjustments are made and the estimate is updated to current market conditions.

Project Tracking and Data Management

CEEPCO utilizes the latest versions of MS Projects, SureTrak, FastTrack, and Primavera in order to track and schedule projects. In addition to our excellent project tracking system that allow task managers to know the status of the tasks they are managing on a daily basis, CEEPCO has access to an ftp site, as well as our SharePoint system, that is used for management and to transmit large volumes of data and information that could be generated by the performance of various tasks.

CEEPCO will accomplish schedule control by using our Project Manager as a single point of contact and granting him the ultimate authority in scheduling and monitoring tasks. We will use detailed project planning, always measure performance against the planned scheduled, evaluate corrective actions as needed, and have our Project Manager communicate all information to his various task managers, project teams, and the Town of Cutler Bay in a timely manner.



FACILITY/O&M PAST PERFORMANCE AND REFERENCES

In the projects below, all of which have been performed within the last three years, CEEPCO details our experience in providing CFM Services in occupied and functioning building space.

Complete Facilities Maintenance- Bolling AFB

- a) Contract Number - GS-11P-11-NW-0025
- b) Contract Type – Prime - FFP with an IDIQ Component
- c) Client – GSA
- d) POC Meta Sherwood, T: 202-208-0486,
meta.sherwood@gsa.gov
- e) Period of Performance – 1/2011 – 7/2015
- f) Total Contract Dollar Value - \$1.985M
- j) SOW - Complete Facilities Maintenance (CFM) for multiple buildings.



k) Brief Description of the Work - CEEPCO has developed an expertise in the operation, maintenance, management, and construction of Federal office and laboratory space. One such project was the complex managed by CEEPCO at Bolling AFB - Anacostia, where we provided full service CFM. We were responsible for providing all labor, supervision, tools, materials, equipment, and management necessary for all facility operations and service support to include elevator maintenance, landscaping services, snow removal, Operations and Maintenance, and minor construction. This location is a multi-building, 1 million square foot complex that we operated and maintained from 2011 to 2013. Our customer was the General Services Administration and the single tenant was a Federal Law Enforcement Agency. The nature of the work performed in the facilities is classified, so we are not able to go into detail regarding the specific mission of the facility or specifics of the tenant.

CEEPCO's aggressive preventive maintenance procedures were effective in increasing equipment life, reducing remedial maintenance, decreasing service calls and optimizing equipment availability and efficiency. Our quality control assurance included repeated inspections and audits, and most importantly, a commitment to a prompt response to each and every customer service call.

CEEPCO's focus was to keep all equipment 100% operational while looking for opportunities to reduce energy consumption. By integrating the BAS with the facilities equipment we performed staggered starts, placed hot water systems on a night setback schedule, and set the AHUs to unoccupied setting at night. We also rigorously participated in a recycling program on site to reduce waste.

Main equipment in the buildings we were responsible for included: Five (5) Boilers (Two (2) 300,000 BTUs and three (3) 250,000 BTUs), three (3) 500 ton chillers, seven (7) AHUs, 50 VAV units, hot water pumps, seven (7) hot water heaters from 50 gallons to 300 gallons, 77 exhaust fans, 35 fan coil units, two (2) BAS systems, exterior and interior lighting systems, overhead doors, elevators, etc.



Facilities Maintenance Support Pool of Contractors

- a) Contract Number – 2016-068PS
- b) Contract Type – Prime - FFP
- c) Client – City of Palm Beach Gardens
- d) POC – Km! Ra, Purchasing and Contracts Director, (561) 799-4134
- e) Email: kmra@pbgfl.com
- f) Period of Performance – five year contract, to commence after 9/8/2016
- g) Total Contract Dollar Value -
- h) SOW - provide the City's Public Services Department facilities maintenance support for handyman services, on an as-needed basis
- i) Brief Description of the Work - CEEPCO will assist the City's in-house maintenance staff of electricians, plumbers, etc. to perform facilities maintenance work, as assigned, and on an as-needed basis. Services will be available to the City on a 24/7 basis. Specific work will consist of miscellaneous carpentry and rough forming work, drywall installation and repairs, and minor building repairs, including masonry, flooring, roofing, and other related services.





Base Operations and Support Services – US Court of Appeals for the Armed Forces and Hybla Valley Federal Office Building

- a) Contract Number - HQ0034-14-D-0010
- b) Contract Type – Prime - FFP with an IDIQ Component
- c) Client – GSA
- d) POC – Juan C. Gomez, T: 703-545-8999,
Juan.c.gomez2.civ@mail.mil
- e) Period of Performance – 5/2014 - 4/2019
- f) Total Contract Dollar Value - \$8.7M
- g) SOW - Base Operations and Support Services for two buildings (one located in DC one located in Alexandria, VA).
- h) Brief Description of the Work– The Washington Headquarters Services (WHS) contracted with CEEPCO to provide Base Operations and Support Services for the Defense Logistics Agency (DLA) at Hybla Valley Federal Building in Alexandria Virginia and for the US Court of Appeals for the Armed Forces (USCAAF) in Washington, DC. CEEPCO is responsible for providing all labor, supervision, tools, materials, equipment, and management necessary for all facility systems operations and service support to include custodial, landscaping, snow removal, operations and maintenance, refuse removal, pest control, and minor construction for Hybla Valley Federal Office Building (6801 Telegraph Road, Alexandria, Virginia) and United States Court of Appeals for the Armed Forces (450 E Street, N.W., Washington, D.C.).



The contract required CEEPCO to operate, maintain, and repair all mechanical, electrical, plumbing, and utility systems installed in the buildings, including the cooling tower, air cool chiller air-conditioning equipment and systems, air- handling/distribution equipment and systems, domestic water equipment and systems, electrical equipment and indoor - outdoor lighting systems, heating equipment and systems, HVAC systems and energy management controls and monitoring equipment, sanitary sewage equipment and systems, storm drainage equipment and systems, underground utility systems, all above systems visible or hidden, and portable fire extinguishers. Our responsibility for utility systems begins immediately at the point where the local municipality or other provider terminates its service. The contract includes all building support services, including: potable water, gas, electricity, sewer, chilled water, condenser water, steam supply, and condensate line.

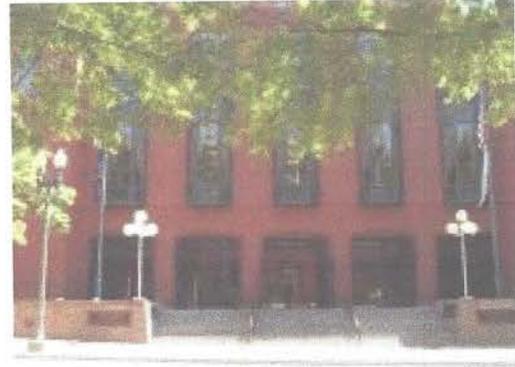


Library Stack Renovation – US Court of Appeals

- a) Contract Number – GS-11P-10_YT-C-0076
- b) Contract Type – Prime - FFP
- c) Client – GSA
- d) POC – Jerome Cottrell; (202) 205-7442
- e) Period of Performance – 4/2010-11/2010
- f) Total Contract Dollar Value - \$246,371.16
- g) SOW – Library Stack Renovation

Brief Description of the Work completed– The General Services Administration contracted CEEPCO to design and renovate the library stack renovation. This

design/build project included, but was not limited to, all surveys, contract drawings, specifications, and construction. CEEPCO prepared full A&E design documents to include the main Library entrance door removal and replacement, new technical services offices and kitchenette at the east end of the stack room, new enclosed mail area at the west end of the stack room and painting, furniture and carpet throughout each area.



CEEPCO removed existing interior finishes including carpeting, suspended acoustical ceiling system, gypsum board ceilings and portions of a raised floor construction and for installation of new kitchenette and mail area. CEEPCO then installed drywall, glass entry doors, gypsum board partitions, new acoustical ceilings, millwork for cabinetry, and all new appliances for the kitchenette.

We provided, relocated, and installed mechanical returns and diffuses to accommodate the new room layout and provided exhaust ventilation for the new kitchenette. The project involved installing new plumbing fixtures for the new kitchenette including sink, faucets and disposals, and installing all plumbing supply and waste piping for the new kitchenette. CEEPCO also tied-in piping into existing adjacent plumbing supply and waste lines. Electrical work included removal and disposal of existing abandoned electrical devices and fixtures and then rewiring for the new layout room configuration.

CEEPCO also provided, relocated, and installed fire alarm devices and fire suppression devices for the new room configuration.



Recent Honors and Recognitions

- 2016 Best of Silver Spring Awards - Building Construction
- US Small Business Administration Washington Metropolitan Area District Office 2014 Small Business Person of the Year Representing the State of Maryland
- Montgomery County Council in Maryland issued to Harold Charles a Proclamation in recognition of CEEPCO's entrepreneurial presence in Montgomery County
- Certificate of Special Recognition for Entrepreneurship and Leadership in the State of Maryland, issued by Senator Benjamin Cardin to Harold Charles, 2014
- Certificate of Special Recognition for Outstanding Performance in the State of Maryland, issued by Senator Benjamin Cardin to CEEPCO Contracting, 2014
- 2014 Caribbean Business & Economic Development Change-Maker award from HRA's Institute for Business Innovation
- Small Business Institute for Excellence in Commerce (SBIEC) 2013 Maryland Excellence in Commerce Award



From: **The Miami-Dade Beacon Council** mcamacho@beaconcouncil.com
 Subject: Miami-Dade Businesses add more than 100 new jobs
 Date: August 15, 2016 at 11:56 AM
 To: mcharles@ceepco.com



The Beacon Council

Miami-Dade County's Official
Economic Development Partnership

August 15-21, 2016 NEWSLETTER

Did you know?

City of Miami Gardens residents spend an average of 27 minutes commuting to work. Rail can be accessed within 2 miles. Interstates can be accessed 2 miles away.

[Read report.](#)
www.miamidadesites.com

The Miami-Dade Beacon Council in the News

50 New Jobs
[Miami Today](#)

Three expanding companies to create 108 jobs in South Florida
[South Florida Business Journal](#)

UPCOMING EVENTS

Goldman Sachs 10,000 Small Businesses is providing practical business skills to help take your

Economic Development at Work: Miami-Dade Companies add 108 job

Miami-Dade's Beacon Council announces more good news with the expansion of two local businesses and an opening of a global office, bringing more than 100 new jobs within 10 years to our community.

"Creating a business climate that ensures companies are able to easily locate and expand to create jobs in our community is the Miami-Dade Beacon Council's top priority," said The Miami-Dade Beacon Council President & CEO Larry K. Williams. "Our economic development team provided the customized assistance these companies needed to grow and locate here. Those free and confidential services are available to a wide variety of businesses, both small and large."

The Miami-Dade Beacon Council worked with these companies by providing:

- * Strategic Business Referrals and Contacts
- * High-level Direction with Location Selection
- * Tactical Research & Marketing Analysis
- * Assistance in obtaining State and Local Incentives
- * Labor and Training Assistance

The three businesses locating or growing in Miami-Dade County with assistance of The Miami-Dade Beacon Council are:

MSH Group, a global talent acquisition, outsourcing and management consulting firm opened a new office in Miami adding 63 new jobs and \$100,000 in new capital investment within three years. The company uses technology to reduce the expectations about talent acquisition, outsourcing and management consulting services including internally developed processes, client service methodology, technology automation and a data driven business model.

CEEPCO Contracting - CEEPCO is a Maryland based company expanding to Miami-Dade County by setting up an office in North Miami. The company is a design-build minority owned consulting firm providing technical support and services to private organizations as well as government agencies. It is bringing 35 new full time jobs and investing \$85,000 in the Miami-Dade County area over the next three years.



**SECTION VIII
TOWN OF CUTLER BAY
GENERAL CONTRACTOR SERVICES
RFQ #16-01
PROPOSAL BOND**

KNOW ALL MEN BY THESE PRESENTS, that we, CEEPCO Contracting, LLC
12501 Prosperity Dr, Ste 235, Silver Spring, MD 20904
as Principal and Contractor, and Aegis Security Insurance Company, P.O. Box 3153, Harrisburg, PA 17105

Hereinafter called Surety, are held and firmly bound unto Town of Cutler Bay, a political subdivision of the State of Florida, and represented by its Town Manager, in the sum of:

Five Thousand Dollars

dollars (\$ 5,000.00) lawful money of the United States of America, for the payment of which well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly and severally by these presents.

WHEREAS, the Principal contemplates submitting or has submitted, a Proposal to the Town of Cutler Bay for the furnishing of all labor, materials (except those to be specifically furnished by the Town), equipment, machinery, tools, apparatus, means of transportation for, and the performance of the work covered in the Proposal and the detailed Drawings and Specifications, entitled:

GENERAL CONTRACTOR SERVICES

**TOWN OF CUTLER BAY
GENERAL CONTRACTOR SERVICES
RFQ # 16-01**

WHEREAS, it was a condition precedent to the submission of said Proposal that a cashier's check, certified check, or Proposal bond in the amount of five thousand dollars (\$5,000.00) of the proposal amount be submitted with said Proposal as a guarantee that the Proposer would, if awarded the Contract, enter into a written Contract with the Town for the performance of said Contract, within ten (10) consecutive calendar days after written notice having been given of the award of the Contract.

NOW, THEREFORE, the conditions of this obligation are such that if the Principal within ten (10) consecutive calendar days after written notice of such acceptance, enters into a written Contract with the Town of Cutler Bay and furnishes the Performance and Payment Bond, in an amount equal to **Fifty Thousand and NO/100 (\$50,000.00)**, satisfactory to the Town, then this obligation shall be void; otherwise the sum herein stated shall be due and payable to the Town of Cutler Bay and the Surety herein agrees to pay said sum immediately upon demand of the Town

**AEGIS SECURITY INSURANCE COMPANY
POWER OF ATTORNEY**

KNOW ALL MEN BY THESE PRESENTS, THAT AEGIS SECURITY INSURANCE COMPANY does hereby make, constitute and appoint: **R. CLAY FOLTZ, COLIN R.M.J. BONINI, M. KATELYN FOLTZ**

its true and lawful Attorney-in-Fact, to make, execute and deliver on its behalf surety bonds, undertaking and other instruments of similar nature as follows: **\$5 MILLION**

This Power of Attorney is granted and sealed under and by the authority of the following Resolution adopted by the Board of Directors of the Company on the 4th day of February, 1993.

Resolved, That the President, any Vice President, the Secretary and any Assistant Secretary appointed for that purpose by the officer in charge of surety operations shall each have authority to appoint individuals as Attorney-in-Fact or under other appropriate titles with authority to execute on behalf of the Company, fidelity and surety bonds and other documents of similar character issued by the Company in the course of its business. On any instrument making or evidencing such an appointment, the signatures may be affixed by facsimile. On any instrument conferring such authority or on any bond or undertaking of the Company, the seal or facsimile thereof may be imposed or fixed or in any other manner reproduced; provided, however, that the seal shall not be necessary to the validity of any such instrument or undertaking."

Resolved, That the signature of each of the following officers; President, Vice President, any Assistant Vice President, any Secretary or Assistant Secretary and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any Certificate relating thereto, appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for the purpose only of executing and attesting bonds and undertaking and other writings upon the Company and any such power required and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or undertaking to which it is attached."

IN WITNESS WHEREOF, AEGIS SECURITY INSURANCE COMPANY has caused its official seal to be hereunto affixed, and these presents to be signed by its President this 22nd day of March, 2016.

AEGIS SECURITY INSURANCE COMPANY

By:

W. J. Wollyung III

W. J. WOLLYUNG, III
President



Commonwealth of Pennsylvania }
County of Dauphin } s.s.: Harrisburg

On this 22nd day of March, 2016, before me personally came William J. Wollyung, III to me known, who being by me duly sworn, did depose and say that he is President of AEGIS SECURITY INSURANCE COMPANY, the corporation described herein and which executed the above instrument; that he knows the seal of the said corporation, that the seal affixed to the said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said corporation and that he signed her name thereto by like order.

Rebecca Liddick

REBECCA LIDDICK
Notary Public
My Commission Expires July 25, 2017



I, the undersigned, Secretary of AEGIS SECURITY INSURANCE COMPANY, a Pennsylvania corporation, DO HEREBY CERTIFY that the foregoing and attached Power of Attorney remains in full force and has not been revoked: and furthermore that the Resolution of the Board of Directors, set forth in the said Power of Attorney, is now in force.

Signed and sealed at the City of Harrisburg, in the Commonwealth of Pennsylvania, dated this 30th day of August 2016

Deborah A. Good

DEBORAH A. GOOD
Secretary



AEGIS SECURITY INSURANCE COMPANY
STATUTORY STATEMENTS OF ADMITTED ASSETS, LIABILITIES AND CAPITAL AND SURPLUS
DECEMBER 31, 2015 AND 2014

	<u>2015</u>	<u>2014</u>
ADMITTED ASSETS		
Bonds	\$ 48,627,914	\$ 42,472,807
Preferred stocks	500,200	600,815
Common stocks - non-affiliate	11,178,670	8,503,670
Common stocks - affiliate	15,818,252	15,656,804
Real estate occupied by the company, net	2,153,047	2,218,922
Cash and short-term investments	11,907,020	13,968,422
Other invested assets	908,157	1,198,468
	<u>91,093,260</u>	<u>84,619,908</u>
Total cash and invested assets		
Accrued investment income	451,224	454,351
Premium receivable	14,038,030	10,015,497
Reinsurance recoverable on paid losses	2,292,443	2,864,564
Federal Income Tax Receivable	1,204,940	
Net admitted deferred tax asset	2,428,736	2,055,946
Other assets	48,744	53,875
Receivable from parent, subsidiaries and affiliates	173,000	402,358
Total assets	<u>\$ 111,730,377</u>	<u>\$ 100,466,499</u>
LIABILITIES AND CAPITAL AND SURPLUS		
Liabilities:		
Losses	\$ 13,881,489	\$ 13,422,255
Loss adjustment expenses	5,073,264	3,677,363
Reinsurance payable on paid loss and loss adjustment expense	390,320	837,825
Commissions payable	713,492	1,782,604
Accounts payable and accrued expenses	783,236	645,466
Accrued:		
Taxes, licenses and fees	756,684	520,901
Federal income taxes		28,329
Unearned premiums	25,915,526	21,100,270
Advance premiums		7,900
Ceded reinsurance premiums payable	2,658,726	1,823,329
Amounts withheld for account of others	4,915,625	3,882,418
Payable for Securities	198,015	141,567
Total liabilities	<u>55,286,377</u>	<u>47,870,227</u>
Capital and surplus:		
Common stock, par value \$1.40 per share; 5,000,000 shares authorized, 3,000,000 issued and outstanding	4,200,000	4,200,000
Paid-in surplus	5,266,827	5,266,827
Unassigned surplus	46,977,173	43,129,445
	<u>56,444,000</u>	<u>52,596,272</u>
Total capital and surplus	<u>\$ 111,730,377</u>	<u>\$ 100,466,499</u>



SECTION X
TOWN OF CUTLER BAY
GENERAL CONTRACTOR SERVICES
RFQ #16-01
INDEMNIFICATION CLAUSE

The parties agree that one percent (1%) of the total compensation paid to Contractor for the work of the contract shall constitute specific consideration to Contractor for the indemnification to be provided under the Contract. The Proposer shall indemnify and hold harmless the Town Council, the Town of Cutler Bay, and their agents and employees from and against all claims, damages, losses and expenses including attorney's fees arising out of or resulting from the performance of the work provided that any such claim, damage, loss or expense (1) is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the work itself) including the loss of use resulting therefrom, and (2) is caused in whole or in part by any negligent act or omission of the Contractor, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in part by a party indemnified hereunder.

In any and all claims against the Owner, or any of their agents or employees by any employee of the Proposer, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, the indemnification obligation under this Paragraph shall not be limited in any way by any limitation on this amount or type of damages compensation or benefits payable by or for the Contractor or any subcontractor under Worker's Compensation Acts, Disability Benefit Acts or other Employee Benefit Acts. Nothing in this section shall affect the immunities of the Town pursuant to Chapter 768, Florida Statutes.

CEEPCO Contracting
Proposer's Name

[Signature]
Signature

August 30, 2016
Date

State of: Florida

County of: Miami-Dade

The foregoing instrument was acknowledged before me this 26 day of August, 2016, by HAROLD CHARLES, who is (who are) personally known to me or who has produced FL. Drivers License as identification and who did (did not) take an oath.

[Signature]
Notary Public Signature

Linda Kirksey
Notary Name, Printed, Typed or Stamped



Commission Number: FF 4796

My Commission Expires: April 3, 2017



**SECTION XI
TOWN OF CUTLER BAY
GENERAL CONTRACTOR SERVICES
RFQ #16-01
DRUG-FREE WORKPLACE FORM**

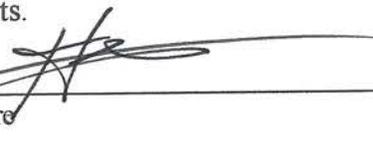
The undersigned vendor in accordance with Florida Statute 287.087 hereby certifies that _____

CEEPCO Contracting does:

(Name of Business)

- 1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
- 2) Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
- 3) Give each employee engaged in providing the commodities or contractual services that are under Proposal a copy of the statement specified in subsection (1).
- 4) In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under Proposal, the employee will accept a Proposal by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
- 5) Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
- 6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.



Proposer's Signature

August 30 2016

Date

Harold Charles

Print Name



SECTION XIV
TOWN OF CUTLER BAY
GENERAL CONTRACTOR SERVICES
RFQ #16-01

SWORN STATEMENT ON PUBLIC ENTITY CRIMES
SECTION 287.133(3) (a), FLORIDA STATUTES

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND HAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES, FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

Harold Charles
Proposer's Name Proposer's Signature

Sworn to and subscribed before me this 26 day of August, 2016.

Personally known _____

OR produced identification Fl. Drivers License Notary Public State of Florida at Large

Fl. Driver License
(Type of identification)

My commission expires April 3, 2017

Linda Kirksey
(Printed, typed or stamped commissioned Name notary public)





TOWN OF CUTLER BAY
GENERAL CONTRACTOR SERVICES
RFQ #16-01
NON-COLLUSIVE AFFIDAVIT (CONTINUED)

ACKNOWLEDGMENT

State of Florida)

) SS:

County of Miami-Dade

BEFORE ME, the undersigned authority personally appeared to me well known and known by me to be the person described herein and who executed the foregoing Affidavit and acknowledged to and before me that HAROLD CHARLES executed said Affidavit for the purpose therein expressed.

WITNESS, my hand and official seal this 26 day of August, 2016.

My Commission Expires: April 3, 2017

[Signature]
Notary Public State of Florida at Large



END OF SECTION



APPENDIX A

ACKNOWLEDGEMENT, WARRANTY AND ACCEPTANCE

A. Contractor warrants that it is willing and able to comply with all applicable State of Florida laws, rules and regulations.

B. Contractor warrants that it has read, understands and is willing to comply with all of the requirements of the RFQ and the addendum/ addenda.

C. Contractor warrants that it will not delegate or subcontract its responsibilities under an agreement without the prior written permission of the Council.

D. Contractor warrants that all information provided by it in connection with this proposal is true and accurate.

E. CONTINGENCY FEE AND CODE OF ETHICS WARRANTY:

Contractor warrants that neither it, nor any principal, employee, agent, representative or family member has promised to pay, and Contractor has not, and will not pay a fee, the amount of which is contingent upon the Town of Cutler Bay awarding the contract. Contractor warrants that neither it, nor any principal, employee, agent, representative has procured, or attempted to procure, this contract in violation of any of the provisions of the Miami-Dade County Conflict of Interest and Code of Ethics Ordinances. Further, Contractor acknowledges that a violation of this warranty will result in the termination of the contract and forfeiture of funds paid, or to be paid, to the Contractor, if the Contractor is chosen for performance of the contract.

Signature of Official:  _____

Name (typed): Harold Charles

Title: President/CEO

Contractor: CEEPCO Contracting

Date: August 30, 2016

END OF SECTION



APPENDIX C
TOWN OF CUTLER BAY
GENERAL CONTRACTOR SERVICES
RFQ #16-01
SWORN STATEMENT ON PUBLIC ENTITY CRIMES
SECTION 287.133(3) (a), FLORIDA STATUTES

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to the Town of Cutler Bay

by Harold Charles, President/CEO
[Print individual's name and title]

for CEEPCO Contracting
[Print name of entity submitting sworn statement]

whose business address is

1125 NE 125 ST #207

North Miami, FL 33161

and (if applicable) its Federal Employer Identification Number (FEIN) is 27-005-1485

(If the entity has no FEIN, include the Social Security Number of the individual

signing this sworn statement:)

- 2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)9g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or the United States, including, but not limited to, any Proposal or contract for goods and services to be provided to any public entity or an agency or political subdivision of any other state or of the United States involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1) (b), Florida Statutes, means a finding of guilt or a conviction or a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.
4. I understand than an "affiliate" as defined in Paragraph 287.133(1) (a), Florida Statutes, means:
a)A predecessor or successor of a person convicted of a public entity crime; or



- b) An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate.

The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

5. I understand that a "person" as defined in Paragraph 287.133(1) (e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which Proposals or applies to Proposal on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an entity.
6. Based on information and belief, the statement that I have marked below is true in relation to the entity submitting this sworn statement. **[Indicate which statement applies.]**

Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, not any affiliate of the entity, has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

This entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

the entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. **[Attach a copy of the final order]**

END OF DOCUMENT

State of Florida

Department of State

I certify from the records of this office that CEEPCO CONTRACTING, LLC is a Maryland limited liability company authorized to transact business in the State of Florida, qualified on July 26, 2007.

The document number of this limited liability company is M07000004477.

I further certify that said limited liability company has paid all fees due this office through December 31, 2016, that its most recent annual report was filed on February 15, 2016, and that its status is active.

I further certify that said limited liability company has not filed a Certificate of Withdrawal.

*Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this
the Thirty-first day of May, 2016*



Ken Detzner
Secretary of State

Tracking Number: CU9030840593

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>

RICK SCOTT, GOVERNOR

KEN LAWSON, SECRETARY

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
CONSTRUCTION INDUSTRY LICENSING BOARD



LICENSE NUMBER	
CGC1514216	

The GENERAL CONTRACTOR
Named below IS CERTIFIED
Under the provisions of Chapter 489 FS.
Expiration date: AUG 31, 2018

CHARLES, HAROLD RENE
CEEPCO CONTRACTING LLC
1125 NE 125TH STREET
SUITE 207
NORTH MIAMI FL 33161



ISSUED: 07/18/2016

DISPLAY AS REQUIRED BY LAW

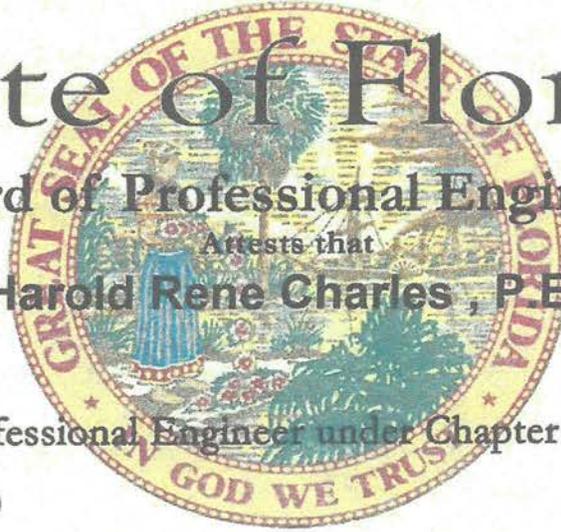
SEQ # L1607180000757

State of Florida

Board of Professional Engineers

Attests that

Harold Rene Charles, P.E.



Is licensed as a Professional Engineer under Chapter 471, Florida Statutes

Expiration: 2/28/2017

Audit No: 228201727939

P.E. Lic. No:

60447



CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Rossmann-Hurt-Hoffman 3290 North Ridge Road Suite #300 Ellicott City MD 21043	CONTACT NAME: Erika Zowd PHONE (A/C No, Ext): (410)465-4300 E-MAIL ADDRESS: ezowd@rhinsurance.com	FAX (A/C, No): (410)465-7458
	INSURER(S) AFFORDING COVERAGE	
INSURED Ceepco Contracting LLC 1125 NE 125th Street Suite 207 Miami FL 33156	INSURER A: Endurance American Specialty Ins Co NAIC # 41718	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES CERTIFICATE NUMBER:16/17 FL GL REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			CBC20001452300	06/01/2016	06/01/2017	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

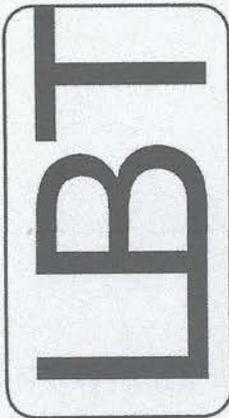
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Bidding Purposes

CERTIFICATE HOLDER Town of Cutler Bay Attn: Town Clerk's Office 10720 Caribbean Blvd. Suite #105 Cutler Bay, FL 33189	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Ryan Turner Specialty

Local Business Tax Receipt

Miami - Dade County, State of Florida

- THIS IS NOT A BILL - DO NOT PAY



EXPIRES
SEPTEMBER 30, 2016
Must be displayed at place of business
Pursuant to County Code
Chapter 8A - Art. 9 & 10

7192194

BUSINESS NAME/LOCATION
CEEPKO CONTRACTING LLC
1125 NE 125 ST 207
NORTH MIAMI, FL 33161

RECEIPT NO.
RENEWAL
7474012

OWNER
CEEPKO CONTRACTING LLC
C/O HAROLD CHARLES MGR
Worker(s)

SEC. TYPE OF BUSINESS
196 GENERAL BUILDING
CONTRACTOR
CGC1514216

PAYMENT RECEIVED
BY TAX COLLECTOR
90.00 10/30/2015
0243-16-000472

This Local Business Tax Receipt only conirms payment of the Local Business Tax. The Receipt is not a license, permit, or a certification of the holder's qualifications, to do business. Holder must comply with any governmental or nongovernmental regulatory laws and requirements which apply to the business.

The RECEIPT NO. above must be displayed on all commercial vehicles - Miami - Dade Code Sec 8a-276.

For more information, visit www.miamidade.gov/taxcollector





GREATER ORLANDO AVIATION AUTHORITY



Florida Unified Certification Program

Disadvantaged Business Enterprise (DBE) Certificate of Eligibility

CEEPCO CONTRACTING LLC

MEETS THE REQUIREMENTS OF 49 CFR, PART 26

APPROVED NAICS CODES:

541330, 541350, 238340, 238330, 238130, 236220, 236118, 238310, 238320

Issued: 3/26/15

VICTORIA V. SMITH, DBE Certification Manager - Florida Department of Transportation



JACKSONVILLE TRANSPORTATION AUTHORITY

