



Department of Administrative Services

Jazmin Gonzalez
Administrative Services Director

MEMORANDUM

To: Rafael G. Casals, Town Manager
From: Selection Committee Members:
Etienne Bejarano, Parks & Recreation Director
Jazmin Gonzalez, Administrative Services Director (Chair)
Alfredo Quintero, Public Works Director
Date: September 28, 2016
Re: RFQ 16-01 General Contractor Services Recommendation

Please be advised that the Selection Committee members met today, Wednesday, September 28, 2016, to evaluate the proposals received in response to RFQ 16-01 for General Contractor Services. After tabulating each of the member’s individual evaluations, the firms ranked as follows:

<u>FIRM</u>	<u>TOTAL POINTS</u>
1. CEEPCO Contracting	65.5
2. State Contracting & Engineering Corporation (SCEC)	63
3. Overholt Construction Corporation	60

In accordance with Section 4.3 of RFQ 16-01 titled Short-List for Oral Presentations and Final Selection, all three (3) firms were invited for a thirty (30) minute oral presentation before the Selection Committee. The oral presentations took place today, Wednesday, September 28, 2016 from 9:30 AM to 12:00 PM. Each of the Selection Committee Members individually ranked the firms on the oral presentations. The oral presentation itself was worth twenty-five percent (25%) of the total average scored in the final scoring and the original response evaluation was worth seventy-five percent (75%) of the average score in the final scoring. After tabulating the results, the three (3) firms re-ranked as follows:

<u>FIRM</u>	<u>TOTAL POINTS</u>
1. CEEPCO Contracting	89.33
2. State Contracting & Engineering Corporation (SCEC)	88
3. Overholt Construction Corporation	75.5

In accordance with Section 1.14 of RFQ 16-01 title Award of Contract, the highest ranked firm shall be selected to enter into negotiations with the Town for the Scope of Services outlined in Section 3.3 of RFQ 16-01 titled Scope of Services. Based on the Selection Committee’s ranking for RFQ 16-01, it is the Committee’s final recommendation to selection the following firm for the General Contractor Services for the Town: **CEEPCO Contracting**

