



Office of the Town Clerk

Jacqueline N. Wilson
Town Clerk

MEMORANDUM

To: Honorable Mayor and Town Council

From: Jacqueline N. Wilson, Town Clerk

Date: March 16, 2016

Re: Appointing member(s) to fill vacant position on the Communities for a Lifetime Advisory Committee

REQUEST

A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, TO APPOINT A NEW MEMBER TO THE COMMUNITIES FOR A LIFETIME ADVISORY COMMITTEE AND PROVIDING FOR AN EFFECTIVE DATE.

BACKGROUND AND ANALYSIS

Council Member Mixon's appointment to the Communities for A Lifetime Advisory Committee (the "Committee") has resigned from the Committee, resulting in a vacant position. Council Member Mixon has provided a committee appointment to fill the vacant position to the Town Clerk for inclusion in the March 2016 agenda. The list of appointees is attached to the resolution as "Exhibit A".

RECOMMENDATION

It is recommended that the Town Council adopt the resolution appointing member(s) to fill the vacant position on the Committee.

