



Office of the Town Clerk

Debra E. Eastman, MMC
Town Clerk

MEMORANDUM

To: Honorable Mayor and Town Council
From: Debra E. Eastman, MMC
Date: September 18, 2019
Re: Appoint New Member to Fill Vacancy on the Parks and Recreation Advisory Committee

REQUEST

A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, APPOINTING A MEMBER TO THE PARKS AND RECREATION ADVISORY COMMITTEE; AND PROVIDING FOR AN EFFECTIVE DATE.

BACKGROUND AND ANALYSIS

Mayor Meerbott’s appointment to the Parks and Recreation (the “Committee”) tendered her resignation resulting in a vacant position. The vacancy was advertised on the Town's website in accordance with Section 2-269 of the Town of Cutler Bay’s Code of Ordinances. Mayor Meerbott has provided an appointment to fill the Committee’s vacant position to the Town Clerk for inclusion in the September 18, 2019 Town Council agenda. The list of Committee members is attached to the Resolution as Exhibit “A.”

RECOMMENDATION

It is recommended that the Town Council adopt the Resolution appointing Steven Naiman as a Member to fill the vacant position on the Parks and Recreation Advisory Committee.

