



Office of the Town Manager

Rafael G. Casals
Town Manager

MEMORANDUM

To: Honorable Mayor and Town Council
From: Rafael G. Casals, Town Manager
Date: July 20, 2016
Re: Installation of Two Sand Volleyball Courts at Lakes by the Bay Park

REQUEST

A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, SELECTING BALLPARK MAINTENANCE, INC. FOR THE INSTALLATION OF VOLLEYBALL COURTS AT LAKES BY THE BAY PARK; PROVIDING FOR AUTHORIZATION AND PROVIDING FOR AN EFFECTIVE DATE.

BACKGROUND AND ANALYSIS

The Town of Cutler Bay’s Strategic Master Plan 2014-2019, Goal # 7 states “a well-developed park and recreation system will improve the overall quality of life; create a positive sense of Town identity among our residents and increase property values.” In order to continue providing Town residents with functional facilities and amenities, the Town will offer a wide range of recreational opportunities that can be used by all to include two (2) regulation size sand volleyball courts. The sand volleyball courts will be installed side by side at the northwest undeveloped portion of Lakes by the Bay Park (*Attachment “A”: Project Location*) which will make good use of open space by creating more activities for fitness.

Town purchasing Ordinance No. 06-22 Article II – Purchasing Guidelines allows for Town staff to obtain bids from qualified vendors for purchases of \$25,000 or more. At the Town Manager’s request, the Parks and Recreation Department solicited installation information from qualified vendors, and four (4) written quotes were obtained (*Attachment “B”: Volleyball Court Quotes*). Ballpark Maintenance, Inc. provided the lowest cost estimate of \$39,462.03, and therefore is being recommended by staff.

Funding for the proposed new playground equipment will be funded by the Town’s Park Impact Fees.





RECOMMENDATION

Staff recommends that the attached Resolution be adopted, authorizing the Town Manager to enter into an Agreement with Ballpark Maintenance, Inc. in an amount not to exceed \$39,462.03 for the installation of two (2) sand volleyball courts at our Lakes by the Bay Park.

ATTACHMENTS

- Attachment “A” – Volleyball Court Locations
- Attachment “B” – Vendor’s Proposal

