



Office of the Town Clerk

Office of the Town Clerk

MEMORANDUM

To: Honorable Mayor and Town Council

From: Office of the Town Clerk

Date: December 14, 2016

Re: School District Liaison-appointed member to fill vacant position on the Youth Council Committee

REQUEST

A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, TO APPOINT A NEW MEMBER TO THE YOUTH COUNCIL COMMITTEE; AND PROVIDING FOR AN EFFECTIVE DATE.

BACKGROUND AND ANALYSIS

The School District appointment to the Youth Council Committee (the “Committee”) has graduated, resulting in a vacant position. School District Liaison Ms. La-Shandra West has provided a committee appointment to fill the vacant position to the Town Clerk for inclusion in the December 14, 2016 agenda. The list of appointees is attached to the Resolution as “Exhibit A”.

RECOMMENDATION

It is recommended that the Town Council adopt the Resolution appointing the School District Liaison-appointed member to fill the vacant position on the Committee.

