



Town of Cutler Bay

Town Hall
10720 Caribbean Blvd
Cutler Bay, FL 33189

Meeting Minutes Town Council Workshop

MAYOR AND COUNCIL MEMBERS

Mayor Peggy R. Bell

Vice Mayor Ernest N. Sochin

Council Member Mary Ann L. Mixon

Council Member Sue Ellen Loyzelle

Council Member Roger Coriat

CHARTER OFFICIALS

Town Attorney Mitchell Bierman

Town Attorney Chad Friedman

Town Manager Rafael G. Casals

Interim Town Clerk Jacqueline N. Wilson

Wednesday, September 30, 2015

5:00 PM

Council Chambers

1. Call to Order, Roll Call, & Pledge of Allegiance

Mayor Bell called the meeting to order at 5:16PM. Interim Town Clerk Jacqueline Wilson called the roll. Mayor Bell led the Pledge of Allegiance. Vice Mayor Sochin arrived at 5:36PM.

Present 5 - Mayor Peggy Bell, Vice Mayor Ernest Sochin, Council Member Mary Ann Mixon, Council Member Sue Ellen Loyzelle, and Council Member Roger Coriat

- Overview of Town's Business Planning Process

Town Manager Rafael Casals introduced Mr. Merrett Stierheim and Mr. Michael Levinson to present an overview of the the Town Business Planning Process.

- Overview of Town's Florida Green Building Coalition (FGBC) Recertification Process

Town Manager Rafael Casals referred to the Town as the first municipality in Miami-Dade County to obtain the Florida Green Building Coalition Silver Certification. Town Manager Rafael Casals introduced Planning and Zoning Director Kathryn Lyon to discuss the Town Florida Green Building Coalition (FGBC) Recertification Process and Mr. Henry Iler of Iler Planning for a brief presentation on the Florida Green Building Coalition (FGBC) Recertification. At the request of Council Member Coriat, Mr. Iler confirmed that the Town would require thirty (30) more points beyond the forty three (43) the Town has already applied for to reach Gold and Platinum status.

There was discussion on Green Master Plan development.

Planning and Zoning Director Kathryn Lyon informed the Town Council an upcoming Ordinance regarding peddlers and solicitors in the right of way on major roadways in the Town.

- Code Compliance-Planning and Zoning Recommended Changes to Land Development Regulations

Town Manager Rafael Casals introduced Building and Code Compliance Director Sandra Aronoff to present a brief overview of the Top Ten Code Compliance

changes recommended by Town staff. Planning and Zoning Director Kathryn Lyon provided clarification of existing language on cost recovery for developers in the Town Code. Planning and Zoning Director Kathryn Lyon introduced Ms. Shelley Eichner from Calvin Giordano and Associates for a presentation regarding previous experience with cost recovery in other cities.

- Public Works and Stormwater Utility Recommended Changes to Town Code

Town Manager Rafael Casals introduced Public Works Director Alfredo Quintero to brief the Council on potential changes to the Town Flood Management Ordinance. Mayor Bell spoke in opposition of County service on the crossroad at 216 Street and Old Cutler Road.

- Charter Officials 2015 Annual Performance Reviews

Mayor Bell reported on 2015 Charter Official Annual Performance Reviews and presented recommendations to the Town Council. After discussion, the Council came to a general consensus for Town Manager Rafael Casals Employment Agreement Salary Section 3.1. After further discussion, there was a consensus to consult the Town Attorney to revise Section 6.4 language of the Town Manager Employment Agreement.

- Discussion Regarding the Guidelines for Selecting Potential Candidates for the Town Clerk Position

Town Manager Rafael Casals and Town Attorney Chad Friedman explained the voting process for selecting finalists to interview for the Town Clerk position. The Town Council submitted votes to Interim Town Clerk Jacqueline Wilson; the meeting recessed at 8:44PM to tally the votes and reconvened at 8:52PM. Town Attorney Chad Friedman advised a second round of voting was in order and announced the finalists: Jacqueline Wilson, Elizabeth Sewell, Barbara Herrera, Alan Eisenberg. Mayor Bell suggested a Special Town Council Meeting immediately following finalist interviews on October 6, 2015 to select a Town Clerk.

2. Town Council Questions/ Comments/ Discussion

There were no questions or comments.

3. Adjournment

A motion was made by Vice Mayor Sochin to adjourn. The motion received a second from Council Member Coriat. Mayor Bell adjourned the meeting at 9:13PM.

For complete audio recording of this meeting, please visit www.cutlerbay-fl.gov or contact the Town Clerk's Office at (305) 234-4262.