

RESOLUTION NO. 17-__

A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, APPROVING THE QUALIFICATIONS OF THE FIRMS TO PROVIDE GENERAL PLANNING AND DEVELOPMENT REVIEW SERVICES TO THE TOWN; AUTHORIZING THE TOWN MANAGER TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH SUCH QUALIFYING FIRMS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Cutler Bay, (the “Town”) Community Development Department (“Department”) is responsible for the implementation of planning studies such as the Growth Management Plan and Land Development Regulations to ensure the orderly development of the Town; and

WHEREAS, the Department desires to contract with the most qualified consultants to provide general planning and development review services (“Services”); and

WHEREAS, a Request For Qualifications No. 17-06 (“RFQ”) was prepared to identify the best available consultants to provide the Services; and

WHEREAS, the Town Council adopted Resolution No. 17-38 authorizing the issuance of the RFQ; and

WHEREAS, on July 12, 2017, it was advertised in the Daily Business Review; and

WHEREAS, on August 2, 2017, the Town held a mandatory pre-bid meeting that six (6) potential bidders attended; and

WHEREAS, on August 30, 2017, the Town received four (4) sealed proposals from interested bidders; and

WHEREAS, the Town’s selection committee (“Committee”) was formed to evaluate each of the proposals based on the scoring criteria identified in the RFQ; and

WHEREAS, the Committee has recommended selecting Keith and Schnars, P.A., The Corradino Group, Inc., and Calvin Giordano and Associates, Inc. (“Consultants”) for the Services; and

WHEREAS, the Town Council finds that this Resolution is in the best interest and welfare of the residents of the Town.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, THAT:

Section 1. Recitals. The above recitals are true and correct and are incorporated herein by this reference.

Section 2. Approval. The Town Council hereby approves the Consultants for the Services.

Section 3. Authorization. The Town Manager is hereby authorized, on behalf of the Town, to negotiate a Professional Service Agreement (PSA) with the Consultants, in substantially the same form as attached in Exhibit "A," subject to the Town Attorney's approval as to form, content, and legal sufficiency.

Section 4. Effective Date. This Resolution shall take effect immediately upon enactment.

PASSED AND ADOPTED this ____ day of November, 2017.

PEGGY R. BELL
Mayor

Attest:

DEBRA E. EASTMAN, MMC
Town Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY FOR THE
SOLE USE OF THE TOWN OF CUTLER BAY:

WEISS SEROTA HELFMAN
COLE & BIERMAN, P.L
Town Attorney

Moved By: _____
Seconded By: _____

FINAL VOTE AT ADOPTION:

Mayor Peggy R. Bell _____

Vice Mayor Sue Ellen Loyzelle _____

Council Member Mary Ann Mixon _____

Council Member Michael P. Callahan _____

Council Member Roger Coriat _____