



## MEMORANDUM

**To:** Honorable Mayor and Town Council

**From:** Rafael G. Casals, Town Manager

**Date:** October 15, 2014

**Re:** Issuance of Purchase Order for Townwide Sidewalk Improvements to Envirowaste Services Group, Inc.

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### REQUEST

**A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, AUTHORIZING THE TOWN MANAGER TO ISSUE A PURCHASE ORDER TO ENVIROWASTE SERVICES GROUP, INC. FOR TOWNWIDE SIDEWALK IMPROVEMENTS; AND PROVIDING AN EFFECTIVE DATE**

### BACKGROUND AND ANALYSIS

As a result of the Road Transfer Agreement, adopted by Resolution # 08-11, between Miami-Dade County and the Town, the ownership of all the sidewalks located on “local” roadways were transferred to the Town. Throughout the past years, the Town’s Public Works Department has performed proactive replacement to numerous potential “trip-hazard” sidewalks that were identified in the Town’s 2009 Sidewalk & Roadway Assessment Report. One of the major components of the Assessment Report was the development of a sidewalk replacement and ADA accessibility compliance criteria, along the Town’s extensive pedestrian sidewalk network.

These planned improvements (sidewalk replacements & ADA accessible ramps), will provide residential a safer walking experience, throughout the Town’s sidewalk network.

On February 19, 2014, Town Council awarded the Invitation to Bid (ITB) # 13-09: Townwide Roadway Resurfacing & Sidewalk Improvements contract to: Envirowaste Services Group Inc. A total of eight (8) bids were submitted, as a result of the Town’s solicitation process. Envirowaste Service Group, Inc. was selected as the “lowest responsive and responsible bidder”, via Town Resolution # 14-07.

Town staff has budgeted funds in the Public Works Department’s 2014-15 fiscal year operating budget, to perform all of the necessary repairs to the identified sidewalks. The funding source for this project is the Town’s portion of the Local Option Gas Tax, which is distributed to all of the municipalities.

### RECOMMENDATION

We recommend that the attached resolution be adopted, authorizing the Town Manager to issue a Purchase Order in the amount not to exceed \$ 500,000.00, based on the same term and conditions as outlined in the ITB # 13-09.