



Office of the Town Clerk

Debra E. Eastman, MMC
Town Clerk

MEMORANDUM

To: Honorable Members of the Town Council

From: Debra E. Eastman, MMC

Date: January 15, 2020

Re: Adopting an updated fee schedule for lobbyist registration fees
(*Second Reading*)

* Changes between 1st and 2nd reading are **highlighted in yellow** ~~double~~
~~strikethrough/~~ double underline

REQUEST

AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, AMENDING SECTION 2-236 “LOBBYISTS AND PRINCIPALS” OF THE TOWN CODE OF ORDINANCES RELATING TO THE REGISTRATION FEES OF LOBBYISTS AND PRINCIPALS; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN THE CODE; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

BACKGROUND AND ANALYSIS

In accordance with Section 7.6 of the Charter of the Town of Cutler Bay (the “Town”) and Sections 2-236 and 2-237 of the Town Code of Ordinances, any lobbyist wishing to lobby any Town Council member, employee, board or committee member must first register with the Town Clerk and pay an annual fee of two hundred fifty dollars (\$250.00).

The Town Clerk shall provide registration forms; collect payments; report to the Town Council on a regular basis lobbyists that have registered; maintain a register for the Town Council and public; obtain annual reports of lobbyist expenditures; and gather and share reports of lobbying activity prior to a public hearing of the Town Council, as well as, other election related requirements.

It is appropriate that the Town should update and impose reasonable fees for the process of lobbyist registration that reflect cost recovery for the management of information and documents. Staff has inquired of surrounding municipalities and





finds that fees range from individual fees for lobbyists and additional fees per issue to a flat fee of five hundred dollars (\$500.00) per lobbyist.

RECOMMENDATION

It is recommended that the Town Council adopt the ordinance and impose an annual fee of four hundred dollars (\$400.00) for each lobbyist prior to lobbying any Town Council member, employee, board or committee member.

ATTACHMENT(S):

- Attachment “A” – Miami Herald Neighbors Section Advertisement
(dated January 5, 2020)
- Attachment “B” – Ordinance 07-02 Regulations for Lobbyists

