

RESOLUTION NO. 18-____

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, APPROVING MAILFINANCE INC. AND NEOPOST USA, INC. FOR MAIL PROCESSING EQUIPMENT AND ONLINE SERVICES; PROVIDING FOR AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, mailing equipment and services are essential to functions performed by the Town of Cutler Bay (“Town”); and

WHEREAS, on May 19, 2014, the Town entered into a standard Service Level Agreement with Pitney Bowes, Inc. under State of Florida Contract No. 600-760-11-1, which expired on June 29, 2018; and

WHEREAS, Town Staff received two (2) proposals for the lease of mail processing equipment which include a renewal quote from the Town’s current vendor Pitney Bowes, Inc. and possible new vendors MailFinance Inc. and Neopost USA, Inc.; and

WHEREAS, MailFinance Inc. and Neopost USA, Inc. are authorized contractors for the State of Florida and together the contractors utilize innovative digital mailing and shipping solutions to send and receive digital documents, physical mail and packages, which can assist the Town to better connect with its customers and residents; and

WHEREAS, in accordance with Chapter 24, Article II, Section 24-67, of the Town Code, the Town desires to utilize the terms and conditions submitted through the competitive bidding process performed by the State of Florida that resulted in State Contract No. 44102100-17-1 with MailFinance Inc. and Neopost USA, Inc., and enter into an addendum for the leasing of mail processing equipment and online services; and

WHEREAS, the Town Council finds that this Resolution is in the best interest and welfare of the residents of the Town.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, THAT:

Section 1. **Recitals.** The above Recitals are true and correct and are incorporated herein by this reference.

Section 2. **Approval.** The Town Council hereby approves MailFinance Inc. and Neopost USA, Inc. for the leasing of mail processing equipment and online services as procured through the competitive bidding process performed by the State of Florida, which resulted in State of Florida Contract No. 44102100-17-1, attached hereto as Exhibit “A.”

Section 3. Authorization. The Town Manager is authorized, on behalf of the Town, to execute an addendum to State of Florida Contract No. 44102100-17-1 with MailFinance Inc. and Neopost USA, Inc. consistent with the Addendum to Agreements attached hereto as Exhibit "B" with the same terms and conditions as defined in the State of Florida Contract No. 44102100-17-1, subject to approval by the Town Attorney as to form, content, and legal sufficiency.

Section 4. Effective Date. This Resolution shall become effective immediately upon adoption.

PASSED and ADOPTED this 18th day of July, 2018.

PEGGY R. BELL
Mayor

Attest:

DEBRA E. EASTMAN, MMC
Town Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY FOR THE
SOLE USE OF THE TOWN OF CUTLER BAY:

WEISS SEROTA HELFMAN
COLE & BIERMAN, P.L.
Town Attorney

Moved By: _____

Seconded By: _____

FINAL VOTE AT ADOPTION:

Mayor Peggy R. Bell _____

Vice Mayor Sue Ellen Loyzelle _____

Councilmember Mary Ann Mixon _____

Councilmember Michael P. Callahan _____

Councilmember Roger Coriat _____