

# Town of Cutler Bay

*Town Hall  
10720 Caribbean Blvd  
Cutler Bay, FL 33189*



## Meeting Agenda

**Wednesday, February 17, 2016**

**7:00 PM**

**Council Chambers**

### **Town Council**

**MAYOR AND COUNCIL MEMBERS**

*Mayor Peggy R. Bell  
Vice Mayor Ernest N. Sochin  
Council Member Mary Ann L. Mixon  
Council Member Sue Ellen Loyzelle  
Council Member Roger Coriat*

**CHARTER OFFICIALS**

*Town Attorney Mitchell Bierman  
Town Attorney Chad Friedman  
Town Manager Rafael G. Casals  
Town Clerk Jacqueline N. Wilson*

This meeting is open to the public. In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodation or a sign language interpreter to participate in this proceeding should contact the Town Clerk at (305) 234-4262 for assistance no later than four days prior to the meeting. If hearing impaired, telephone the Florida Relay Services numbers at (800) 955-8771, Telecommunication Devices for the Deaf (TDD), or (800) 955-8700 (voice) for assistance. Wireless connection cbtc-wifi is now available in the Town Council Chambers, please enter cutlerbay as the password.

## **1. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE, MOMENT OF SILENCE & INVOCATION**

## **2. PROCLAMATIONS, AWARDS, AND PRESENTATIONS**

## **3. APPROVAL OF MINUTES**

- A. · October 6 2015 Special Town Council Minutes
- October 14 2015 Town Council Workshop Minutes
- October 21 2015 Regular Town Council Minutes
- October 26 2015 Town Council Workshop- Zoning Workshop Minutes

Attachments: [100615 STC Minutes](#)  
[101415 TCW Minutes](#)  
[102115 RTC Minutes](#)  
[102615 TCW- Zoning Workshop Minutes](#)

## **4. TOWN COUNCIL ANNOUNCEMENTS**

## **5. PUBLIC COMMENTS**

## **6. REPORTS**

- A. TOWN MANAGER'S REPORT
- B. TOWN ATTORNEY'S REPORT
- C. TOWN CLERK'S REPORT
- D. BOARD AND COMMITTEE REPORTS

## **7. CONSENT AGENDA**

- A.** A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, AUTHORIZING THE TOWN MANAGER TO ISSUE A PURCHASE ORDER IN THE AMOUNT NOT TO EXCEED \$ 1,121,053.41 TO ENVIROWASTE SERVICES GROUP, INC. FOR PHASE IV, PART II OF THE ROADWAY RESURFACING PROJECT WITHIN THE TOWN; AND PROVIDING FOR AN EFFECTIVE DATE.

**Attachments:** [Manager Memo - Issuance of PO - Envirowaste Group](#)  
[Manager Memo - Attachment A - Townwide Pavement Survey](#)  
[Manager Memo - Attachment B - Phase IV Part II Resurfacing Details](#)  
[Resolution - Issuance of PO - Envirowaste Group](#)

- B.** A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, AUTHORIZING THE TOWN MANAGER TO ENTER INTO AN AGREEMENT WITH COMMUNITY CHAMPIONS CORPORATION TO PROVIDE ELECTRONIC REGISTRATION SERVICES FOR VACANT PROPERTIES; AND PROVIDING FOR AN EFFECTIVE DATE.

**Attachments:** [Manager Memo - Agreement with Community Champions Corporation](#)  
[Manager Memo - Attachment A1 - Sole Source Certification Letter](#)  
[Manager Memo - Attachment A2 - Original Agreement with FPRC](#)  
[Resolution - Agreement with Community Champions Corporation](#)  
[Resolution - Exhibit A - Agreement](#)

- C.** A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, AUTHORIZING THE TOWN MANAGER TO ISSUE A PURCHASE ORDER TO EARTH NETWORKS FOR THE PURCHASE OF WEATHERBUG LIGHTNING DETECTION SYSTEM IN THE AMOUNT OF \$31,500.00; AUTHORIZING THE TOWN MANAGER TO EXPEND BUDGETED FUNDS; AND PROVIDING FOR AN EFFECTIVE DATE.

**Attachments:** [Manager Memo - Issuance of PO to Earth Networks - WeatherBug](#)  
[Manager Memo - Attachment A - WeatherBug Outdoor Alerting Implementation](#)  
[Manager Memo - Attachment B - Earth Networks Sole Source Letter](#)  
[Manager Memo - Attachment C - Purchase Order Supporting Documents](#)  
[Resolution - Issuance of PO to Earth Networks - WeatherBug](#)  
[Resolution - Exhibit A - Earth Networks Proposal and Terms](#)

- D. A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, AUTHORIZING THE TOWN MANAGER TO EXECUTE A SECOND AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH STANTEC CONSULTING SERVICES INC. TO PROVIDE ADDITIONAL DESIGN AND ENGINEERING SERVICES FOR THE CONSTRUCTION OF ROAD IMPROVEMENTS ALONG THE CARIBBEAN BOULEVARD ROADWAY; AND PROVIDING FOR AN EFFECTIVE DATE.

**Attachments:** [Manager Memo - Second Amendment Stantec - Caribb Blvd Gap 2](#)  
[Manager Memo - Attachment A - Gap 2 Project Limits](#)  
[Resolution - Second Amendment Stantec - Caribb Blvd Gap 2](#)  
[Resolution - Exhibit A - Second Amendment to Agreement](#)

## 8. RESOLUTIONS

- A. A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, APPROVING AN AMENDMENT TO THE TOWN'S PLANNING AND ZONING FEE SCHEDULE; AND PROVIDING FOR AN EFFECTIVE DATE.

**Attachments:** [Manager Memo - Planning and Zoning Fee Schedule](#)  
[Manager Memo - Attachment A - Town Resolution 09-16](#)  
[Resolution - Planning and Zoning Fee Schedule](#)  
[Resolution - Exhibit A - Fee Schedule](#)

## 9. QUASI-JUDICIAL HEARINGS (PUBLIC HEARING REQUIRED)

## 10. ORDINANCES FOR FIRST READING (NO PUBLIC HEARING REQUIRED)

- A. AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, AMENDING ORDINANCES 06-10, 09-06 AND 10-04 RELATING TO "FLOODPLAIN MANAGEMENT REGULATIONS"; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN THE CODE; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

**Attachments:** [Manager Memo - Amending Ordinances 06-10, 09-06, and 10-04](#)  
[Manager Memo - Attachment A - CRS Credits](#)  
[Ordinance - Amending Ordinances 06-10, 09-06, and 10-04](#)

## 11. ORDINANCES FOR FIRST READING (PUBLIC HEARING REQUIRED)

## 12. ORDINANCES FOR SECOND READING (PUBLIC HEARING REQUIRED)

- A.** AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, AMENDING SECTION 3-30 OF THE TOWN CODE OF ORDINANCES RELATING TO GENERAL REQUIREMENTS FOR APPLICATIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

Attachments: [Manager Memo- 2nd Reading- Cost Recovery](#)  
[Manager Memo- 2nd Reading- Attachment A- Proof of Advertisement](#)  
[Ordinance- 2nd Reading- Cost Recovery](#)  
[Manager Memo - Amending Ordinance for Cost Recovery](#)  
[Manager Memo - Attachment A - Cost Recovery Schedule](#)  
[Ordinance - First Reading - Cost Recovery](#)

### **13. PUBLIC COMMENTS**

### **14. MAYOR AND COUNCIL COMMENTS**

### **15. OTHER BUSINESS**

### **16. ADJOURNMENT**

WE, THE TOWN COUNCIL OF CUTLER BAY, HEREBY RECOMMIT OURSELVES TO MAINTAIN CIVILITY IN OUR PUBLIC AND POLITICAL DISCOURSE AND WE HEREBY PLEDGE OUR COMMITMENT TO THE FOLLOWING PRINCIPLES:

- We will respect the right of all citizens in our community to hold different opinions;
- We will avoid rhetoric intended to humiliate or question the wisdom of those whose opinions are different from ours;
- We will strive to understand differing perspectives;
- We will choose our words carefully;
- We will speak truthfully without accusation and we will avoid distortion; and
- We will speak out against violence, prejudice and incivility of their forms, whenever and wherever they occur.

PURSUANT TO FLORIDA STATUTES 286.0105, THE TOWN HEREBY ADVISES THE PUBLIC THAT IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THIS COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT ITS MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT FOR SUCH PURPOSE, THE AFFECTED PERSON MAY NEED TO ENSURE THAT VERBATIM RECORD OF THE PROCEEDING IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. THIS NOTICE DOES NOT CONSTITUTE CONSENT BY THE TOWN FOR THE INTRODUCTION OR ADMISSION OF OTHERWISE INADMISSIBLE OR IRRELEVANT EVIDENCE, NOR DOES IT AUTHORIZE CHALLENGES OR APPEALS NOT OTHERWISE ALLOWED BY LAW.