

RESOLUTION NO. 16-____

A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, AUTHORIZING THE TOWN MANAGER TO ISSUE A PURCHASE ORDER IN THE AMOUNT NOT TO EXCEED \$72,049.38 TO KIMLEY-HORN AND ASSOCIATES, INC. FOR DESIGN AND ENGINEERING SERVICES FOR THE SAFE ROUTES TO SCHOOL PROJECT; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on July 21, 2015, the Town of Cutler Bay (the “Town”) was awarded a grant from the Florida Department of Transportation (FDOT) through the Transportation Alternatives Program (TAP) cycle to fund the Safe Routes to School Project (the “Project”) for Cutler Bay Middle School in the amount of \$ 407,515.00, of which \$ 54,599.00 is allocated towards professional design services; and

WHEREAS, the Town’s Public Works Department (the “Department”) is responsible for general civil engineering, transportation planning and engineering, stormwater utility engineering, landscape architecture, and other Public Works related activities; and

WHEREAS, the Department desires and deems it to be in the best interest of the Town to contract with the most qualified consultants in order to provide professional services; and

WHEREAS, a Request for Qualifications (RFQ No. 15-11 Safe Routes to School Design Services) was prepared to identify the best available consultant to provide design and engineering services for the Project; and

WHEREAS, on January 20, 2016, the Town Council adopted Resolution No. 16-02, authorizing the Town Manager to negotiate and execute an agreement between the Town and Kimley-Horn and Associates, Inc., as the top ranked firm; and

WHEREAS, March 7, 2016, the Town received the FDOT Award Concurrence Letter authorizing the Town Manager to execute a professional services agreement with Kimley-Horn and Associates, Inc.; and

WHEREAS, Kimley-Horn and Associates, Inc. and Town staff have negotiated an agreement (the “Agreement”) for design and engineering services for the Project in the amount not to exceed \$72,049.38, in substantially the form attached hereto as Exhibit “A”; and

WHEREAS, the Town has budgeted for the design and engineering services for the Project within the Department’s Fiscal Year 2015-16 Operating Budget; and

WHEREAS, the Town Council desires to authorize the Town Manager to issue a Purchase Order in the amount not to exceed \$72,049.38; and

WHEREAS, the Town Council finds that this Resolution is in the best interest of the Town.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, THAT:

Section 1. Recitals. The above recitals are true and correct and are incorporated herein by this reference.

Section 2. Authorization. In accordance with the terms and conditions of the Agreement, the Town Manager is hereby authorized, on behalf of the Town, to issue a Purchase Order in an amount not to exceed \$72,049.38 to Kimley-Horn and Associates, Inc., to provide design and engineering services for the Project, in substantially the form attached hereto as Exhibit "A".

Section 3. Effective Date. This Resolution shall take effect immediately upon adoption.

PASSED and ADOPTED this ____ day of March, 2016.

Attest:

PEGGY R. BELL
Mayor

JACQUELINE N. WILSON
Town Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY FOR THE SOLE
USE OF THE TOWN OF CUTLER BAY:

WEISS SEROTA HELFMAN
COLE & BIERMAN, P.L.
Town Attorney

Moved By: _____
Seconded By: _____

FINAL VOTE AT ADOPTION:

Mayor Peggy R. Bell _____

Vice Mayor Ernest N. Sochin _____

Council Member Roger Coriat _____

Council Member Sue Ellen Loyzelle _____

Council Member Mary Ann Mixon _____