



Office of the Town Manager

Rafael G. Casals, ICMA-CM, CFM
Town Manager

MEMORANDUM

To: Honorable Mayor and Town Council
From: Rafael G. Casals, ICMA-CM, CFM, Town Manager
Date: July 9, 2018
Re: Fiscal Year 2018-19 Proposed General Fund Budget
(2nd Budget Workshop)

As discussed during the June 11, 2018 Budget Visioning Workshop, Town Staff has worked diligently in order to provide the Council with a preliminary 2018-19 budget for your initial review. During my administration, this is the fourth consecutive year we have provided a preliminary budget during the month of July. Several Council Members have expressed interest in discussing the upcoming year’s budget earlier in the process and prior to the scheduled budget hearings. Below are the dates which will be presented to the Town Council via a Resolution, during our upcoming July 18, 2018 Regular Council Meeting.

DATE	TIME	PLACE
1 st Budget Hearing September 4, 2018 (Tuesday)	7:00 PM	Cutler Bay Town Hall Council Chambers 10720 Caribbean Boulevard
2 nd Budget Hearing September 18, 2018 (Tuesday)	7:00 PM	Cutler Bay Town Hall Council Chambers 10720 Caribbean Boulevard

Please find attached the fiscal year 2018-19 proposed General Fund budget which is based on a millage rate of 2.4739 mills, which is the “ceiling rate” that the Town Council has historically proposed to the Property Appraiser’s office for purposes of TRIM notification.





The Executive Summary (*Attachment "A"*) provides a written summary of the significant decreases/increases in departmental expense line items. The Detailed Expenditure Reports (*Attachment "B"*) per department provides the Council with the following information regarding departmental expenditures:

- Actual Fiscal Year 2016-17
- Adopted Fiscal Year 2017-18
- Proposed Fiscal Year 2018-19 (based on Millage Rate at 2.4739)
- *Net Change:*
Proposed Fiscal Year 2018-19 compared to Adopted Fiscal Year 2017-18

ATTACHMENTS

- Attachment "A" – Proposed Budget FY 2018-19- Executive Summary
- Attachment "B" – Proposed Budget FY 2018-19 – Detailed Expenditures

